

Boone County Board of Commissioners Minutes
September 21, 2020
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Donald Lawson, Jeff Wolfe, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Donald Lawson opened the meeting at 9:19am.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. UMR's proposal to assist with the annual mailing of Medicare D Letters to members employed by Boone County. The cost is \$1.35 per letter, with a minimum of \$100.

Commissioner Wolfe made a motion to approve UMR to assist with the annual mailing of Medicare D Letters. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Resolution 2020-27 Renewing the State of Emergency:

Tom Ryan, County Preparedness Coordinator, reported that over the past few weeks the county has seen a lesser amount of trending positive COVID cases and the hospital's census has remained low. The Boone County Health Department has identified locations for the vaccination clinics and begun partnering with other facilities. Based on that information, Tom would not recommend renewing the State of Emergency. Witham has partnered with the health department for a regular flu vaccination clinic on Saturday, October 3rd from 9am to 2pm – this will be a real-life exercise for when the COVID vaccination becomes available. Another location identified for the COVID vaccination clinic is at the Boone County Fairgrounds. Commissioner Santelli commented that the State of Indiana is still at Stage 4.5 for Back on Track Indiana until September 25, 2020. Any events more than 250 people still must receive approval with a plan for social distancing. Everyone should comply with the Governor's orders.

County Attorney Bob Clutter presented Resolution 2020-27 Renewing the State of Emergency and read aloud in pertinent parts pursuant to Indiana State Law. Motion to adopt Resolution 2020-27 failed due to lack of motion.

In the Matter of Resolution 2020-28 In Support of Vision Zero Initiative:

Boone County has been a part of a Federal Highway Administration's Local Road Safety Plan Pilot 2.0 program that has provided Boone County the opportunity to work with numerous safety partners to develop a Local Road Safety Plan. Craig Parks, County Engineer, presented the Local Road Safety Plan for the commissioner's adoption.

Commissioner Wolfe made a motion to approve the Local Road Safety Plan. Commissioner Santelli seconded the motion. Motion carried 3-0.

County Attorney Bob Clutter presented Resolution 2020-28 In Support of Vision Zero and read aloud in pertinent parts pursuant to Indiana State Law.

Commissioner Wolfe made a motion to approve Resolution 2020-28 In Support of Vision Zero. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Independent Contractor Agreement with Deanna Willhoite:

County Attorney Bob Clutter presented an independent contractor agreement with Deanna Willhoite, former County Auditor and Treasurer, to assist the county with the reconciliation of records, accounts, and cashbooks for the last quarter of the fiscal year 2018 and fiscal year 2019.

Commissioner Wolfe made a motion to approve the independent contractor agreement with Deanna Willhoite. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of On-Call Service Agreement with United Consulting:

Craig Parks, County Engineer, presented an On-Call Professional Services Agreement with United Consulting. The county has 27 low load rating bridges/culverts. After working with some of the schools, he was able to get specific axel spacing and weights of the transportation vehicles used by the school systems. That information will be forwarded to United Consulting so they can analyze specific structures to see if the county can provide a level of comfort to the school systems that their vehicles can cross these structures. The following eight structures are to be load rated:

- 06-00086: CR 250 E over Heath and Lane Ditch
- 06-00092: Mount Zion Road over Sanitary Ditch
- 06-00148: CR 600 W over Big Raccoon Creek
- 06-00150: CR 700 W over Big Raccoon Creek
- 06-00162: CR 500 S over Bett Ditch
- 06-00166: Middle Jamestown Road over Cunningham Ditch
- 06-00175: CR 350 S over Smith Ditch
- 06-00311: Williams Street over Prairie Creek

Commissioner Wolfe made a motion to approve the On-Call Professional Services Agreement with United Consulting. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Contract Amendment No. 1 with American Structurepoint:

Amendment No. 1 to Owner-Engineer Agreement for Bridge 217 replacement services for modifications to time for rendering services.

Commissioner Wolfe made a motion to approve Contract Amendment No. 1 with American Structurepoint. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. IT Support – GUTS
- c. Health Department – Lisa Younts / Brett Peppin
- d. Highway Department & Facility Maintenance – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Road closure permit (#202030012) for Lamb Farms at 550 E between 250 N – 350 N for field tile installation that requires Commissioner Lawson's signature. This permit was approved previously at another meeting.
2. Asset management and road inventory mileage for Boone County 2020 submittal to INDOT. Commissioner Santelli made a motion to approve the 2020 road inventory mileage submittal for Boone County. Commissioner Wolfe seconded the motion. Motion carried 3-0
3. Mechanical investment service proposal provided by Comfort Systems USA. The agreement investment totals \$16,876 per year, payable in quarterly installments in advance of \$4,219 commencing on September 1, 2020, for a period of 3 years. County Attorney Bob Clutter had a few minor revisions that Comfort Systems have approved.

Commissioner Wolfe made a motion to approve the Comfort Systems USA mechanical investment service proposal. Commissioner Santelli seconded the motion. Motion carried 3-0

4. Consultant services agreement with CivilCon to retain consultant to perform services for the hydraulic sizing for small structures. A total compensation may be billed on a lump sum basis for a total of \$15,000.

Commissioner Wolfe made a motion to approve consultant services agreement with CivilCon. Commissioner Santelli seconded the motion. Motion carried 3-0

5. A proposal in the amount of \$22,796 for the multistack compressor replacement at the Boone County Jail with Envelop Facility Technologies – parts only. Craig has voiced his concerns about the ongoing issues and expenses since the install. By doing the replacement they will be able to determine if it is covered under warranty or not. Representatives from OCS and ESG were present at today's meeting. Tim Garber with OCS commented that there were some discussions as to what was and wasn't covered under warranty. The parts, pieces, and material for this unit will need to be sent to Multistack for inspection to determine what is covered under warranty. Commissioner Wolfe questioned at this moment in time we do not know if the unit itself was faulty or the installation/maintenance? Tim responded that Multistack has several customers – hospitals, schools, government buildings, etc. - that are using these units. The equipment is very reliable, but sometimes you do come across a bad situation. The OCS Company will stand behind their product and fight for the customers making sure that they aren't paying for expenses that weren't created by them. Greg Lange with ESG also commented that their company has done three phases of work with the county, one of which is Phase 2 being discussed today, completed roughly in 2015. The warranty with ESG began on January 20, 2016, with a 5-year part warranty on the heat pump. There were some issues reported by Boone County that seems to go back to the start. ESG is looking at it from a system standpoint and brought in the engineer that designed it. They are waiting on his official response this coming Friday. Commissioner Santelli asked what is the timeline for getting a resolution on this? Greg replied that Boone County should expect a response from ESG by early next week once they receive a response from the engineer. Tim added that the warranty covers from the start-up time and we are about two weeks from when the warranty expires, so the timeline of this is critical for the commissioners to decide on how to move forward with the repair. The proposal presented today is the worst-case scenario but the replacement may not cost the full amount if parts are covered under warranty. Commissioner Wolfe asked if the warranty will cover the replacement of the whole unit if it is deemed defective once it has been pulled apart for the repair? Greg replied yes. Commissioner Wolfe also asked if Multistack is notified today of the problem, does that lock this date in for the warranty? Greg replied yes. Commissioner Santelli asked for reports of the cost savings, the maintenance cost compared to the

savings, and the systems cost with regards to those specific multistack units. Commissioner Wolfe also requested copies of the communications from the company and to be a part of any meetings.

Commissioner Wolfe made a motion to approve Envelop Group proposal for the parts to replace the failed compressor at the Boone County Jail. Commissioner Santelli seconded the motion. Motion carried 3-0

6. Request to add Nick Parr to the account with the State Bank of Lizton.

Commissioner Wolfe made a motion to approve adding Nick Parr to the account with the State Bank of Lizton. Commissioner Santelli seconded the motion. Motion carried 3-0

Other Elected Officials:

Debbie Ottinger, Boone County Treasurer, asked an email be sent to all county employees clarifying that though the State of Emergency has been lifted, everyone should continue to follow the CDC guidelines on any restrictions.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Santelli made a motion to approve claims as submitted.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Santelli made a motion to adjourn at 10:04 am.

Commissioner Wolfe seconded the motion. Motion carried 3-0.